If you plan to do a research elective, you must complete our research elective “add” form AND do the following:

1. Does the proposed research involve human subjects or their data? See SBU’s definition: http://www.research.sunysb.edu/research/HSG/HSGsec1.html

If no, you can proceed with your research. No IRB oversight is required.
If yes,

2. Complete required training. Instructions are on the Human Subjects website: http://www.research.sunysb.edu/research/HSG/HSGsec17.html The individual taking the course will receive all information regarding completion and should forward a copy to mmlondon@notes.cc.sunysb.edu.

3. Prepare CORIHS Approval Application or application for Exempt Project Review. Forms can be found here: http://www.research.sunysb.edu/research/humans/hsforms.html and explanation of categories requiring CORIHS approval can be found here http://www.research.sunysb.edu/research/HSG/HSGsec2.html If research meets the definition of one of the 4 exempt categories, Exempt Review form can be used. All other categories require CORIHS Approval Application.

4. Note that CORIHS requires that the Principal Investigator have SBU faculty status. That’s one reason you must have a Stony Brook faculty sponsor for your research projects done at away sites. CORIHS considers this individual to have ultimate responsibility for the conduct of all aspects of the research, including supervision of student investigators, per Section 7 of the Handbook http://www.research.sunysb.edu/research/HSG/HSGsec78.html This is the person who will receive all communication from CORIHS or this office with regard to the research, including the approval letter. **No study should be considered approved by CORIHS until an approval letter has been received.**

5. Remember: Even if you have completed an IRB at another site where a faculty member will supervise your research, you need to complete the above process at Stony Brook and enlist a Stony Brook Faculty sponsor for your research.

For additional information contact Judy Matuk at jmatuk@notes.cc.sunysb.edu or Betsy Baron at 632-9036.